

# CURRICULAM VITAE

**DNYANESHWAR NIKAM**

*B/303, Jay Amber Darshan CHS,*

*Shirgaon, Bhosale Nagar, Badlapur (East).*

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## CARRIER OBJECTIVE

To be in organisation where I can nurture my skills, talents and work in competitive environment to meet challenges, to make my service indispensable to those I Work for and I would like to rise along with the organisation

## ACADEMIC PROFILE

- Completed Master of Science (**M.Sc.**) from Mumbai University with Second Class.
- Completed Bachelor of Science (**B.Sc.**) from Mumbai University with First Class.
- Passed **H.S.C.** from Maharashtra State Board with First Class.
- Passed **S.S.C.** from Maharashtra Board with First Class.

## SPECILIZED QUALIFICATION

- From Welingkar's Institute of Management completed **Post Graduate Diploma in Supply Chain Management with Distinction** in 2015.
- **Diploma in Materials Management** from Welingkar's Institute of Management with "A" Grade.

## WORK EXPERIENCE

❖ **Organization** : Jet Airways (I) Ltd.  
**Department** : Cabin Appearance Stores  
**Designation** : SR. STORE ASSISTANT  
  
**Duration** : Since April 2010 to Till the date

### Responsibilities:

- Inventory Management in SAP-MM Module environment.
- Preparing Quarterly Requisition Form for Material.
- Preparing Document for approval of Materials & Services.
- Tracking of inventory across the plant.
- Dispatching materials to domestic as well as international sectors as per requirement.
- Receipt of material - physically check the material & Quantity.
- Internal co-ordinating with Material user department and all stations.
- Monitoring posting of material receipt and issue, GRN, service entries, RF in SAP and making monthly reports.
- Follow-up with vendors for material.
- Preparing manual gate passes.
- Responsible for inventory storage space optimization.

❖ **Organization** : INDOFIL CHEMICALS COMPANY  
**Designation** : QA / STORE OFFICER  
  
**Duration** : Since March 2008 to April 2010.

### Responsibilities:

- Acceptance of GRN com Inspection form print from stores.
- Verifying Material Name, Supplier Name, date and Quantity with Purchase Order and Supplier's Certificate of Analysis.
- If any one of above parameter not matches then inform to Senior Staff.
- Sampling and testing of Raw Materials and Packaging Materials using Instrumental and classical methods.
- Inform to senior staff about approval or rejection and kept one copy of GRN com Inspection Report in Lab for record and submit other two copies to store and account dept.
- Approval or rejection of RM / PM in BAAN System
- If any rejection put rejected tag to RM /PM .Inform to superior
- Follow up with Purchase Department for any intimation for visit to Supplier for inspection of Bulk material.
- After intimation from Purchase Department through mail or telecom confirm availability of Bulk material with supplier as per schedule through telecommunication.

- Visit to Supplier for Inspection with intimation slip or PO and inspect material as per available specs. And if material confirms to all specs then give approval of it in Joint Testing Report and inform to Manager of Toll Agro and Purchase person and QA person of location where material will be deliver for final packing by telecom and mail.
- And if Rejection then also prepared Joint Testing Report and inform to Manager of Toll Agro and Purchase person of rejection.
- And also put Approval or Rejection in BAAN System.
- Make Monthly Report of Inspection and forward To Head QA.

❖ **Organization** : **HIKAL LTD. TALOJA.**

**Designation** : **Chemist QA/QC**

**Duration** : **Since Jan 2004 to Feb 2008.**

#### **Responsibilities:**

- Preparation: and Standardization of volumetric solutions used in analysis.
- Calibration of Analytical Instruments used in analysis.
- Sampling and testing of Raw Materials.
- Raw Material and in process analysis using Instrumental and classical methods.
- Analysis of ETP, PTP samples and Utility Water analysis.
- Analysis of Finished Product using Instrumental and classical methods.
- Training to newly appointed chemist.

#### **PERSONAL DETAILS**

**Name** : Dnyaneshwar J. Nikam

**Birth Date** : 22<sup>nd</sup> November 1981.

**Marital Status** : Married

**Mobile No.** : +91-8898644927 / 9833299415

#### **STRENGTH**

- Quick Grasping Power
- Ability to adjust in circumstances
- Strong determination & patience
- Honesty , Sincerity and Time Punctuality

**I hereby declare that the above information furnished is true to the best of my knowledge.**

**(Dnyaneshwar J. Nikam )**